



INDIAN MARITIME UNIVERSITY

(A Central University, Govt. Of India)

Mumbai Port Campus

Hay Bunder Road, Mumbai - 400 033.

APPLICATION FORM FOR P.G.D.M.E. COURSE

Place : _____

Date : _____

To,
The Director,
Indian Maritime University,
Mumbai Port Campus,
(Marine Engineering & Research Institute),
Hay Bunder Road,
MUMBAI - 400 033.

Subject : Application for one-year pre-sea training(PGDME).

Sir,

With reference to your advertisement in News Papers / on website _____ dated _____ I hereby submit my application for one year P.G.D.M.E. course commencing from 16th February, 2023.

I am enclosing demand draft for ₹1,000/- (Rupees one thousand only) No. _____ dated _____ Bank _____ drawn in favor of Indian Maritime University, Mumbai Port Campus payable at Mumbai, towards application processing fee.

Thanking you,

Yours faithfully,

Signature of Candidate

A) Documents required to be attached with Application Form :

- 1) Demand Draft or online payment details of ₹1,000/- (application processing fees)
- 2) Demand Draft or online payment details of ₹10,000/- (Registration Fee) [for sponsored candidates only]
- 3) B.E. Marksheets (all semesters)
- 4) B.E. Degree / Provisional degree certificates.
- 5) Proof of age. (X class certificate)
- 6) Proof of English Marks.
- 7) Three passport size photographs (White Background).
- 8) Bio-data (Encl A).
- 9) AICTE approval letter (Encl. B).
- 10) Encl. "C" & Encl. "D" [for sponsored candidates only]

B) Documents to be submitted on the course commencement date :

- 1) Undertaking & Indemnity Bond (Encl. "E")
- 2) Police Verification Report (Encl. F).
- 3) Parent / Guardian Consent Form (Encl. G)
- 4) Photo copy of Indian Passport.

INDIAN MARITIME UNIVERSITY

Mumbai Port Campus

(MERI-Mumbai)
Hay Bunder Road, Mumbai - 400 033.

Photograph
3.5 cm x 3.5
cm

Application for Admission to the PGDME Programme February, 2023 Batch
[To be filled in type. A4 size (white)]

1.	Full Name of Applicant (In block letters)	(As entered in Class 10 th /Matriculation Board Certificate)					
2.	Date of Birth	D	D	M	M	Y	Y
		(As entered in Class 10 th /Matriculation Board Certificate)					
3.	Category	General / SC /ST OBC-NCL					
4.	Age of the Applicant on the day of commencement of the Course (age not more than 28 years for General Candidates)	Years		Months		Days	
5.	Educational Qualification	B.E. / B.Tech. MECHANICAL / NAVAL ARCHITECTURE in Graduation in B.E. (Mechanical) Engineering / Naval Architecture disciplines from recognized institutes.					
6.	Percentage of marks / grade in final year of the Degree Course						
7.	Percentage of marks / grade in Degree						
8.	Full Name of College / Institution with address from where the applicant has passed the Degree						
9.	Full Name and place of the University						
10.	Was the Degree Course/College AICTE approved ?	YES / NO					
11.	AICTE approval No. of the Degree Course / College with date (if available)						
12.	Performance in 10 th & 12 th Class	% of marks	10 th	12 th	Degree / Diploma		
		English					
		Aggregate					

13.	Address	
14.	Contact Numbers	
15.	E-mail Address	

DECLARATION OF APPLICATION

I hereby declare that all the statements made in this Bio-data sheet are true and complete to the best of my knowledge and belief and nothing has been concealed / distorted.

SIGNATURE OF THE APPLICANT

Encl. : B

ON THE COLLEGE / INSTITUTE LETTER HEAD
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Shri. / Kum. _____
Son / Daughter of Shri. _____
was a bonafide student of this college / Institute during the period _____ to
_____. He / She has successfully passed the Degree Examination in
Mechanical Engineering / Naval Architecture Branch held in the month of _____,
and was placed in _____. His / Her Registration No. was _____
His / Her conduct and character were _____ throughout his stay in this
college / Institute.

Further certified that the said course and the college is approved by All India Council for
Technical Education (AICTE), New Delhi vide their letter No. _____
dated _____, and the validity of the AICTE approval covers the entire
duration of the degree course that the candidate attended.

Dated : - _____

PRINCIPAL'S SIGNATURE
WITH OFFICE SEAL

NOTE :

- This certificate is acceptable for admission only if signed by Principal / Director / Registrar of the Institute / College with the appropriate office seal.

ON SPONSOR'S LETTER HEAD
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Shri. / Kum. _____
resident of _____
is our authorised representative to work on board IN Ships / Submarines / Naval units situated
inside Naval Dockyard. The firm shall be responsible for his / her any act of indiscipline / breach
of security during individual's visits to Naval Dockyard / Ships / Units.

Signature : _____
Name : _____
Designation : _____
Firm Name &
Regn. No. : _____
Office Seal / Stamp : _____

Date :-

Encl. : D

ON SPONSOR'S LETTER HEAD

CHARACTER CUM ANTECEDENTS CERTIFICATE

This is to certify that character and antecedents of
Shri. / Kum. _____
Son / Daughter of _____ ,
who has been sponsored by us to undergo Post Graduate Pre-sea Marine Engineering Training
Course in IMU-Mumbai Campus (MERI-Mumbai), from _____
to _____ have been verified by us and found to be satisfactory.

**SIGNATURE OF
SPONSORING AUTHORITY**

Dated :

(Office Seal)

UNDERTAKING & INDEMNITY BOND

THE DIRECTOR,
INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS,
MARINE ENGINEERING & RESEARCH INSTITUTE,
HAY BUNDER ROAD,
MUMBAI - 400 033.

SIR,

I, SHRI / KUM. _____ ROLL NO. _____ SON / DAUGHTER
OF SHRI _____ HEREBY AGREE TO GET ADMITTED FOR TRAINING
IN THE INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS (HEREINAFTER REFERRED TO AS "IMU-MPC") AND
UNDERTAKE THAT :

1. I SHALL NOT MARRY DURING THE PERIOD OF TRAINING.
2. I SHALL FULLY ABIDE BY THE RULES AND REGULATIONS IN FORCE AND ANY ORDERS ISSUED BY THE "IMU-MPC" FROM TIME TO TIME.
3. I SHALL FULLY ABIDE BY THE DECISIONS OF THE "IMU-MPC"; WHICH WILL BE FINAL AND BINDING ON ME, IN THE EVENT OF ANY DISCIPLINARY ACTION AGAINST ME INCLUDING EXPULSION FROM THE TRAINING COURSE FOR ANY BREACH OF DISCIPLINE, CONDUCT/RULES AND REGULATIONS ETC.
4. I SHALL EXCLUSIVELY FOLLOW THE COURSE IN MARINE ENGINEERING TRAINING AND SHALL NOT AT ANY TIME PURSUE ANY OTHER COURSE/COURSES OF STUDIES DURING MY TRAINING PERIOD.
5. I, MY PARENTS / GUARDIANS AND MY SPONSORING COMPANY DO HEREBY INDEMNIFY AND AGREE TO KEEP "IMU-MPC" AND THE ORGANISATION TO WHICH THE WORKSHOP BELONGS WHERE I WILL UNDERGO MY PRACTICAL TRAINING DURING THE COURSE, (HEREIN AFTER REFERRED TO AS THE WORKSHOP) INDEMNIFIED AGAINST ALL LOSSES, DAMAGES AND INJURY SUSTAINED OR CAUSED TO "MERI" AND THE WORKSHOP DURING THE PERIOD OF TRAINING ON ACCOUNT OF ANY ACT OR OMISSION DONE OR COMMITTED BY ME IN THE COURSE OF MY TRAINING.
6. I, MY PARENTS / GUARDIANS AND MY SPONSORING COMPANY SHALL BE RESPONSIBLE FOR MY ANY ACT OF INDISCIPLINE / BREACH OF SECURITY DURING MY VISITS TO THE WORKSHOPS / DOCKYARD / SHIPS / UNITS DURING THE TRAINING PERIOD.
7. I, SHALL UNDERGO THE TRAINING AT MY OWN RISK AND RESPONSIBILITY AND THAT I OR MY EXECUTORS / ADMINISTRATORS OR MY LEGAL HEIRS OR MY PARENTS / GUARDIANS OR ANY OTHER LEGAL REPRESENTATIVE EITHER INDIVIDUALLY OR COLLECTIVELY OR MY SPONSORING COMPANY SHALL NOT BE ENTITLED TO CLAIM ANY COMPENSATION OR OTHER RELIEF FROM INDIAN MARITIME UNIVERSITY – MUMBAI PORT CAMPUS (HEREINAFTER CALLED THE "IMU-MPC") OR FROM THE "IMU-MPC" OR FROM ANY PERSON IN THE SERVICE OF THE "IMU-MPC" OR THE "IMU-MPC" OR OTHER WORKSHOP IN WHICH I WILL UNDERGO MY PRACTICAL TRAINING, IN RESPECT OF ANY LOSS OR PHYSICAL OR MENTAL INJURY TO THE PROPERTY OR PERSON INCLUDING INJURY RESULTING IN ILLNESS OR DISABILITY OR LOSS OF LIMB AND / OR LIFE WHICH I MAY SUFFER AT THE "IMU-MC" OR IN OTHER ASSOCIATED ORGANISATIONS WHETHER IN MUMBAI OR ELSEWHERE WHILE UNDERGOING TRAINING UNDER INSTRUCTION OR OTHERWISE OR AS A CONSEQUENCE OF ACTIVITIES ANCILLARY THERETO, WHETHER DUE TO THE NEGLIGENCE OF ANY PERSON OR OTHERWISE.
8. MY PARENTS / GUARDIAN AND I SHALL PAY AND DISCHARGE ALL DUES OF THE "IMU-MPC" AND STATEMENT OF ANY CLAIM AND / OR ACCOUNT MADE BY THE "IMU-MPC" SHALL BE FINAL AND BINDING UPON MY PARENTS / GUARDIAN AND ME.

YOURS FAITHFULLY,

SIGNATURE OF THE CANDIDATE.

WE AGREE TO THE ABOVE CONDITIONS

SIGNATURE OF THE SPONSORING AUTHORITY

NAME :
DESIGNATION :
OFFICE SEAL & :
ADDRESS
PLACE :
DATE :

SIGNATURE OF THE PARENT / GUARDIAN

NAME :
RELATIONSHIP WITH CANDIDATE :
ADDRESS
PLACE :
DATE :

NOTE: THIS UNDERTAKING & INDEMNITY BOND IS REQUIRED TO BE PRODUCED ON A NON-JUDICIAL STAMP PAPER OF ₹100/- ONLY.

UNDERTAKING & INDEMNITY BOND

THE DIRECTOR,
INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS,
MARINE ENGINEERING & RESEARCH INSTITUTE,
HAY BUNDER ROAD,
MUMBAI - 400 033.

SIR,

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YOURS FAITHFULLY,

SIGNATURE OF THE CANDIDATE.

WE AGREE TO THE ABOVE CONDITIONS

SIGNATURE OF THE PARENT / GUARDIAN

NAME :

RELATIONSHIP WITH CANDIDATE :

ADDRESS :

PLACE :

DATE :

NOTE: THIS UNDERTAKING & INDEMNITY BOND IS REQUIRED TO BE PRODUCED ON A NON-JUDICIAL STAMP PAPER OF ₹100/- ONLY.

Outward No.
Deputy commissioner of Police
Special Branch
Office of
Date :

POLICE VERIFICATION REPORT

Shri. / Kum. ward of
Shri. / Smt., age years, residing at
..... is a residence of
..... Police Station area since
..... It is verified from the record that there is no adverse record in the
office of Area Police Station against his / her name during his / her period of stay in the
said area.

**DEPUTY COMMISSIONER OF POLICE
DIV. BRANCH
OR COMPETENT AUTHORITY**

PARENT / GUARDIAN CONSENT FORM

(Filling of all fields is compulsory)

Name of Cadet : Roll No.....

E-mail of Cadet : Mobile

Course Year of Admission : Batch No.....

Father's Name : Father's E-mailFather's Mobile.....

Mother's Name : Mother's E-mailMother's Mobile.....

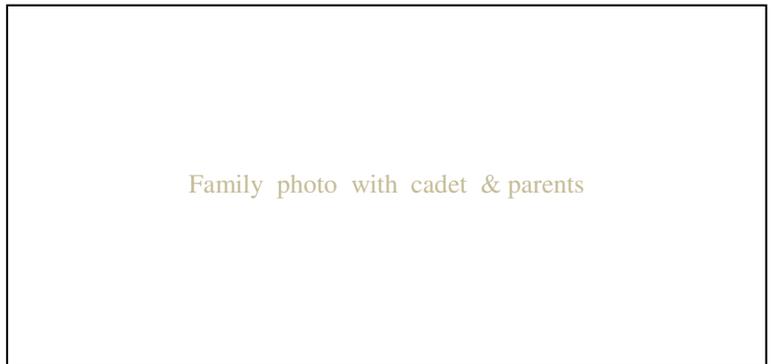
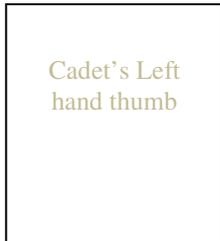
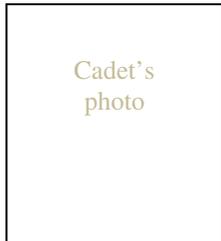
Permanent Correspondence Address :

.....

Contact No. Landline : Nearest Railway station :

Police Station (Address) :

Photographs & specimen signature of parent's :



Signature :

Cadet

Father

Mother

In case parents are from out of station and want to appoint a local guardian :

I appoint the following, as local guardian of my ward Mr. / Ms.

Signature of Parent :

Guardian's name :

Correspondence Address :

.....

Contact No. Landline : Contact No. Mobile :

Local Guardian's E-mail :

Photographs and Sample Signature of Local Guardian's :



Signature of Local Guardian :

I undertake to act as local guardian for Mr. / Ms.

Note : No shore leave shall be given to out of station Cadet / without the undertaking of a local guardian.

**LIST OF PERSONAL BELONGING REQUIRED TO BE BROUGHT
WHILE JOINING TRAINING
(COMPULSORY)**

1. Three sets of civilian clothes (dark coloured trousers, plain shirts) for day to day use till such time uniforms are supplied.
2. Sleeping suits (sky blue colour preferred) - [2 pairs or more].
3. One orange coloured boiler suit.
4. Two turkish towels (standard size - White).
5. One pair of canvas shoes of heavy duty type for P.T. and games etc.
6. Black socks (2 pairs or more).
7. Under garments as required.
8. One swimming trunk / suit.
9. One scientific calculator.
10. One set of drawing instruments with mini-drafter or “T” square and clips along with drawing board.
11. Bed Sheet 02 Nos., Bed Cover 02 Nos., Pillow Cover 02 Nos.,
12. Black pants 02 Nos., White shirts half cleaver 03 Nos.,
13. Turbans (Navy blue colored) 02 Nos. for sikh cadets.
14. Bath room slipper (1 pair).
15. Black leather laced shoe (1 pair)
16. Mattress Cover (unbleached cotton)
17. Sweaters – sleeveless – Navy Blue
18. Handkerchief, white cotton 40 cm. x 40 cm.
19. Locks Godrej Navtal – 6 levers with keys.
20. Coat Hangers – 30 cm./ with cross bar 9
21. Torch 2 cells
22. Umbrella / Rain Coat / Gum Boot
23. Medicated soap / Antifungal powder if the cadet is advised to used the same).
24. Hair Net (for girl cadets)

NOTE :

- *No jeans or T-shirts allowed in the campus.*
- *Use of cell phone personal electronic / electrical entertainment systems are prohibited in the campus.*



INDIAN MARITIME UNIVERSITY

(A Central University, Govt. Of India)

Mumbai Port Campus

Hay Bunder Road, Mumbai – 400 033.

An ISO- 9001: 2015 Certified Institute

1. Introduction.

- (a) Indian Maritime University (IMU) invites applications from eligible candidates fulfilling the educational and other eligibility criteria for the PGDME (Post Graduate Diploma in Marine Engineering) program at Mumbai Port Campus for Academic Year 2023.
- (b) The duration of Course is one academic year consisting of two semesters, commencing from **16th February, 2023.**
- (c) **Types of seats.** Admissions will be made under two categories: Sponsored & Non-sponsored candidates. Sponsored candidates will be given priority.

2. **Application - Documents & Procedure.** The following information / documents are required to be made available at the time of Application / nomination.

3. Sponsored Candidates.

- (a) Letter of Selection' issued by the sponsoring company, addressed to The Campus Director, Indian Maritime University, Mumbai Port Campus, (MERI, Mumbai), Hay Bunder Road, Sewri, Mumbai-400033.
- (b) Sponsored candidates should submit their application on or before due date.
- (c) All sponsored candidates to report Campus for verification of documents and confirmation of admission. Candidates are requested to pay Programme Fees, First Semester Fees & Caution Deposit (refundable) will be paid on or before date.
- (d) Sponsored candidates are required to submit demand draft or NEFT/IMPS transfer details of application processing fees & Registration Fee (non-refundable) drawn in favour of "Indian Maritime University – Mumbai Port Campus" payable at Mumbai. Above demand draft should be submitted along with application.
- (e) "Encl: C" completed in all respects, from the sponsoring authority (one original + one xerox copy).
- (f) Character cum Antecedents certificate [Encl: D] in the given format from the sponsoring authority (one original + one xerox copy).

4. **Non-Sponsored Candidates.**

- (a) Non-Sponsored candidates should submit their application on or before due date. Non-Sponsored candidates will be selected through Interview process.
- (b) Non-Sponsored candidates are required to submit demand draft or NEFT / IMPS transfer details of application processing fees drawn in favour of “Indian Maritime University – Mumbai Port Campus” payable at Mumbai, and to be submitted along with application. Non-Sponsored candidates Registration Fee **Rs.10,000/-** (non-refundable) should be paid immediately after selection for confirmation of their seat. Only on receipt of this Demand Draft / NEFT the candidate’s admission will be processed and the candidate will be considered for admission to the Institute subject to fulfilling the required conditions. Candidates are requested to pay course fees as per instruction.

5. **All Candidates.**

- (a) Applicant’s Bio-data Sheet [Encl: A], completed in all respect by the applicant. These must be filled in typed, on A4 size paper (white) and signed by the applicant himself.
- (b) Attested copies of the Degree / Provisional Degree Certificate in :
 - (i) B.E./Tech. in Mechanical Engineering with minimum marks of 50% in final year and with minimum 50% marks in English language at 10th or 12th or in Degree Exam.
Or
 - (ii) Full time B.E./B.Tech. in all Mechanical Engineering Streams e.g. Mechanical and Automation, Mechanical and Electronics, Mechanical and Automobile etc. However, the word “Mechanical” should be first indicating that mechanical engineering is the core and the second subject is the elective. The candidates must have secured minimum 50% marks in English language at 10th or 12th or in Degree Exam.
Or
 - (iii) Candidates who have degree in all Naval Architecture streams, e.g. Naval Architecture and Ocean Engineering, Naval Architecture, and Ship Building, etc. However, the word “Naval Architecture” should be first indicating that Naval Architecture is the core and the second subject is the elective. The candidate must have secured minimum 50% marks in English language at 10th or 12th or in Degree Exam.
 - (iv) BE / B.Tech. in Mechanical Engineering from AICTE recognized institutes. Provisional Degree Certificate will be accepted for candidates passed in 2022/2023. However, these candidates have to submit original degree certificate issued by the respective University by the end of 30th March, 2023. Candidates passed prior 2021 must submit degree certificate issued by University at the time of admission.

- (c) Attested copies of mark sheets for the Final Year of Degree Course. The applicant should have obtained minimum marks of 50% in final year (aggregate).
- (d) AICTE approval letter [Encl: B] completed in all respect by the Principal of the Engineering College from which the applicant has graduated, in the given format, on the college letter head (one original + one Xerox copy). Failure to submit this will lead to the nomination not being considered.
- (e) Attested copies of mark sheets to show proof of 50% marks in English in 10th or 12th standard or in the Degree/Diploma course conducted by any Board or University.
- (f) Relaxation for SC/ST Candidates (if any) : There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks. Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman & Nicobar islands and belongs to their scheduled Tribes and who & both of whose parents were born in those islands & belong to the scheduled Tribes of those islands.
- (g) Attested copies of Proof of date of birth. For this purpose, Class 10th Matriculation Board Certificate showing the date of birth is acceptable. The applicant should be within the prescribed maximum age limit for Male Gen-28 years, OBC (NCL)-31 years, SC/ST-33 years, for Female Gen-30 years, OBC (NCL)-33 years, SC/ST-35 years. The Reference date for calculation of the age will be from the date of commencement of the Academic Session.
- (h) 03 copies of recent passport size (5 cm x 4 cm) coloured photographs of the applicant. (Full Face, Front view photographs to be taken in white shirt and without Tie and Glasses, with blue background). The name of the applicant should be written on the reverse of the photographs and duly attested. Front of the photograph should not be attested / defaced. Applicants must retain at least TWO (03) copies of the same photograph (size 3.5 cms. X 3.5 cms for this purpose) and only these must be used for Medical Examination, Training record book etc. Any change of photograph will disqualify the applicant.

NOTES.

- (i) Name written on all the Enclosures should be as entered in the Matriculation Certificate.
- (ii) Attestations wherever required should be done by a Gazetted Officer or Notary or self-attestation.

6. Documents required at the time of reporting.

- (a) All sponsored candidates are required to report in the campus with all original valid documents for verification and pay the First Term fee for confirmation of admission. Fee once paid is not refundable.
- (b) Original documents to be produced for verification in respect of the attested copies submitted earlier.

- (c) Physical Fitness : Candidates seeking admission to the these Marine Programmes must be medically fit including eye sight and hearing as prescribed in the Merchant Shipping (Medical Examination) Rules, 2000, as amended. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai. The list of Medical Examiners approved by DGS is available in all Government Shipping offices / Mercantile Marine Departments and the same is also available at www.dgshipping.gov.in. The Medical fitness certificate should be in the DGS approved format and countersigned by the sponsoring authority and must incorporate all information required under Annexure E & F, Medical Examination Rules 2000 in force as on date.
- (d) Eye sight Certificate : There shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (fusion faculty and full field of vision in both eyes). Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation. Normal colour vision shall be tested by Ishihara test chart. Distance Vision unaided 0.5*(6/12) in each eye or 0.67*(6/9) in better eye and 0.33*(6/18) in other eye.
- (e) Non-judicial stamp paper worth Rs.100/- only (preferably 1 x Rs 100/- otherwise 2 x Rs.50/- or 4 x Rs.25/-) for undertaking and indemnity bond (Encl.: E). Please note that print out on the stamp paper will be provided by the Institute.
- (f) Police Verification certificate from competent authority [i.e. Superintendent of Police and above] (Format F).
- (g) Parent / Guardian Consent Form (Encl.: G)
- (h) Four attested copies of “proof of nationality” of the candidate.

Note. Applicants admitted are required to apply for allocation of Indian National Database of Seafarers (INDoS) number from the Directorate General of Shipping within 15 days of joining. A pre-requisite for application for INDoS is a valid Passport. Applicants are therefore to be in possession of a valid Passport. Candidates are required to pay INDoS fees Rs.1416/- (including GST) through online on joining date.

7. **Course Fees.** The course fee for the pre-sea training, as prescribed from time to time will include development fees, tuition fees, simulator fees, TAR Book fees and other training fees including library fees, boarding, lodging, uniforms, books, stationery, marine workshop fees etc. and will be borne by the applicant.

Total fees for an Academic Year	Fee Payable per semester				
	Odd Semester				Even Semester
	Registration Fee	Programme Fee	1 st Semester Fee	Caution Deposit (Refundable)	2 nd Semester Fee
₹ 3,60,000/-	₹ 10,000/-	₹ 25,000/-	₹ 1,62,500/-	₹ 20,000/-	₹ 1,62,500/-

8. All above mentioned First Semester fee paid through separate Demand Drafts in the name of "Indian Maritime University, Mumbai Port Campus" payable at Mumbai or Online Transfer (NEFT/IMPS).
9. Second Semester fee will be paid before the time of joining second semester. Examinations & CDC fees @ Rs.20,000/- to be paid by candidates as and when demanded.
10. Both the installments of the course fee are payable through crossed Demand Drafts / Bank Pay Orders drawn in favour of "Indian Maritime University – Mumbai Port Campus" payable at Mumbai or Online Transfer (NEFT/IMPS). No other mode of payment including Cheque, Cash, Insured Cover or Money Order will be accepted under any circumstances.

11. **IMPORTANT NOTES.**

- (a) The above - course fees may be revised by the IMU. In case decision of enhanced course fee is applicable to those under training at that time, the difference of amount will have to be paid before the specified time by the applicant.
- (b) For whatever reason, if the training extends beyond the stipulated period, extra payment will have to be made as per the decision of the IMU.
- (c) Course fees, once paid is not refundable, partly or otherwise, under any circumstances. Fees for any modular course or value-added courses will be charged extra.
- (d) PGDME batch of 16th February, 2023 will commence only when minimum no of confirmed candidate to be 20, otherwise, it will be postponed to August, 2023 batch.

12. **Caution** Particulars furnished should be correct in all respects. Any suppression of truth, misrepresentation of facts or furnishing false / incorrect information by the candidate in any of the essential requirements at any stage, will result in rejection of candidature / cancellation of admission / removal from training and forfeiture of course fees.

13. **General Points.**

- (a) Hostel residence is compulsory. Uniform is to be worn at all times during training. Hence, very few civilian clothes are to be brought. Cadets should bring dark coloured trousers, full sleeve plain shirts, one orange coloured boiler suit and two white turkish towels. White half sleeves shirts, black trousers, black socks and black shoes are to be brought and worn till uniform is issued.
- (b) For P.T. and games etc., Cadets should bring one pair of canvas shoes of heavy-duty type and one swimming trunk.
- (c) Mattresses, bed sheets, pillows and pillow-covers will be supplied to each Cadet on the date of joining for use during the course.

- (d) Cadets should bring their own Drawing Instrument Set, Mini-drafter, Clips, Drawing Board, Calculator and other required stationery items at the time of joining the course. Drawing Sheets will be provided by the Institute. Laptop may be brought by the student for personal use.
- (e) Consumption of drugs, alcohol or other intoxicants is strictly prohibited, may result in expulsion from training.
- (f) Ornaments or other valuables are NOT allowed to be kept in the Hostel.
- (g) No kind of electrical and electronic equipment / appliances are allowed to be kept in the Hostel. Educational aids may be permitted with the permission of the Institute.
- (h) Cadets are NOT allowed to keep / use motor vehicles / bikes in the campus.
- (i) Cadets are advised NOT to keep more than about Rs.2,000/- in cash with them. Excess cash can be deposited by opening account with the State Bank of India or any other bank convenient to the Cadet.
- (j) Medical and Hospital facilities are available at Cadet's / sponsoring company's cost.
- (k) Cadets are normally permitted 'Shore Leave' (to go out of the Campus) only on Sundays and Holidays between 0900 Hrs. and 2100 Hrs.
- (l) Cadets are NOT allowed to stay out at night under any circumstances. Parents are advised NOT to make any request for the same.
- (m) Visitors are permitted on working days during specified times only.
- (n) Cadets will be required to make their own arrangement to meet the following expenditure during their training period in IMU-Mumbai Port Campus (MERI, Mumbai): -
 - (i) Laundry for civilian clothes to be paid to the laundryman.
 - (ii) Expenses for journey to and from home during vacation, and outgoing during shore leave.
 - (iii) Cadets are to follow Model Code of Conduct as per IMU Circular No. 1808, Dated 15-10-2018 during staying in the campus.

Address.

Postal : INDIAN MARITIME UNIVERSITY,
MUMBAI PORT CAMPUS,
(MARINE ENGINEERING & RESEARCH INSTITUTE)
HAY BUNDER ROAD, SEWRI,
MUMBAI - 400 033.

Phones : +91 7021710074

E-Mail : infomeri@imu.ac.in

Website : www.imu.edu.in / www.imumumbaiport.ac.in

DETAILS OF DOCUMENTS, FEE AND DATES FOR PAYMENT / SUBMISSION

Sponsored Candidates :

Sr. No.	Description	Time line
01.	Last date for the receipt of applications from the candidate	8 th February, 2023
	Last date of submit application processing Fees Rs.1000/-	
	Last date of submission Registration Fees Rs.10,000/-	
02.	Certificate Verification	14 th February, 2023
03.	Last date for payment of 1 st Semester fees, Program Fee & Caution Deposit	14 th February, 2023
04.	Last date for payment of INDoS Fee	16 th February, 2023
05.	Date of Commencement of classes	16 th February, 2023

Non-Sponsored Candidates :

Sr. No.	Description	Time line
01.	Last date for the receipt of applications from the candidate	8 th February, 2023
	Last date of submit application processing Fees Rs.1000/-	
02.	Documents Verification / Interview / selection process	10 th February, 2023
03.	Announcement of list of candidates who have to selected by Interview	10 th February, 2023
04.	Last date for payment of Registration Fees Rs.10,000/-	13 th February, 2023
05.	Last date for payment of 1 st Semester fees, Program Fee & Caution Deposit	15 th February, 2023
06.	Last date for paid INDoS Fee	16 th February, 2023
07.	Date of Commencement of classes	16 th February, 2023

Candidates are instructed to pay fees by Demand Draft in favour of "Indian Maritime University, Mumbai Port Campus" payable at "Mumbai" or through online in the following account :

Fees	Amount (Rs.)	Bank Account Details
Application Processing Fee	Rs.1,000/-	Account Name : Indian Maritime University, Mumbai Port Campus Account No. : 37107435531 Bank Name : State Bank of India Branch Name : Byculla Branch Account Type : Current IFSC Code : SBIN0000343
Registration Fee	Rs.10,000/-	
Programme Fee	Rs.25,000/-	
1 st Semester Fee	Rs.1,62,500/-	

Caution Deposit (Refundable)	Rs.20,000/-	Account Name : Indian Maritime University, Mumbai Port Campus Account No. : 37107488801 Bank Name : State Bank of India Branch Name : Byculla Branch Account Type : Saving IFSC Code : SBIN0000343
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Note. All applicant are requested to visit IMU, Mumbai Port Campus website : www.imu.edu.in & www.imumumbaiport.ac.in for regular updates.

Contact:

For any clarification please send an e-mail to: infomeri@imu.ac.in

Or Call : +91-7021710074